



516 ARTS Internship Program

Get involved at 516 ARTS and gain valuable experience!

516 ARTS is an independent, nonprofit art space — a unique hybrid venue somewhere between a gallery and museum. The exhibitions program features high caliber, content-driven work through a series of collaborative exhibitions with museums and arts organizations. Programs at 516 generate inspiration, dialogue, and place Albuquerque in the context of world culture. This 5,500 square foot venue has only a small paid staff to handle the myriad tasks involved in installing exhibitions, hosting programs and providing educational programs. We seek interns on an ongoing basis to help with all aspects of the operation. As a nonprofit organization, the success of 516 ARTS relies on the generous help of dedicated interns and volunteers.

Interns should be able to commit to working at least once a week for an extended period of time, have good organizational skills and demonstrate a passion for the activities of 516 ARTS. Please note that though all intern positions are unpaid, successful interns will gain valuable hands-on experience and letters of recommendation.

ARTS ADMINISTRATION INTERNSHIPS

Duties: Administrative support, program coordination support, volunteer coordination, in-kind donation requests, exhibition installation support, marketing support, proofreading, editing, database entry, gallery maintenance.

Hours: Minimum 10 hours per week for a 4-month term. Some work may be able to be done from home.

Benefits: Hands-on experience in arts administration, letters of recommendation, community involvement.

ARTS EDUCATION INTERNSHIPS

Duties: Lead educational tours for school and community groups, help present 516 ARTS educational programs to other organizations, help recruit school groups for tours, help write and edit educational curriculum, assist at educational outreach events and workshops, train others to give educational tours, help maintain student mural project, volunteer coordination.

Hours: Minimum 10 hours per week for a 4-month term. Some work may be done from home.

Benefits: Hands-on arts education experience, letters of recommendation, community involvement. Those who are students in the UNM Masters of Art Education program will receive 2 credit hours per semester of interning.

HOW TO APPLY

Please send a letter of interest and resume to the attention of Bryan Kaiser, Education Coordinator at the above address. For more information, please visit our web site www.516arts.org or contact Bryan at 505-242-1445, bryan@516arts.org.

